

Zoning Permit Information

Revised 3/8/2010

Certain structures, whether due to their height, size, or classification, do not require building permits. However, they are still required to meet the City's zoning regulations. Thus, in an effort to help ensure the aesthetic and safety needs of the community, zoning permits are required for the following:

- Accessory Structures 120 square feet or less in size and agricultural buildings as defined by State Statute.
- Swimming pools and spas not exceeding 5,000 gallons.
- Agricultural buildings as defined by MN Statute 16B.60 Subd. 5
- Fences not greater than six (6) feet in height.
- Driveways that are not in conjunction with work requiring a building permit.
- Docks
- Additional off-street parking items stored outside

Along with the completed application, please submit a site drawing that includes the following information:

- Property lines
 - Existing home
 - Location of proposed structure(s), including distances from property lines and home
 - Location of septic field and well, if applicable, and distance from proposed structure
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Additional Information

Fences:

- Framing must face inward on the fence owners lot, finished side toward adjoining properties and roads.
- Fencing must be 100% on fence owner's lot (can be up to, but not on, property line).
- No boards, planks, or panels shall be larger than twelve (12) inches in width.
- Link fences shall be constructed such that no barbed ends shall be at the top.
- Fences may not be located within the vision clearance triangle as define by Ramsey City Code.

Accessory Buildings:

- Cannot be located in any easement.
- Properties zoned R-1 MUSA are subject to the following setbacks:
Front-30 feet, Side-6 feet, Rear-5 feet, Side Corner-30 feet. (Measured from property line-not edge of road)
- Properties zoned R-1 Rural Developing, Rural Reserve and Rural Preserve are subject to the following setbacks: Front-40 feet, Side-10 feet, Rear-5 feet, Side Corner-40 feet. (Measured from property line)
- Exterior finishes permitted include lap siding, metal panels, wood (painted), and/or masonry.
Prefabricated molded plastic storage containers are also permitted.

Swimming Pools:

- Must be at least ten (10) feet from side and rear property lines.
- Mechanical equipment (pumps, heaters, etc.) must be at least thirty (30) feet from neighboring homes.

Driveways:

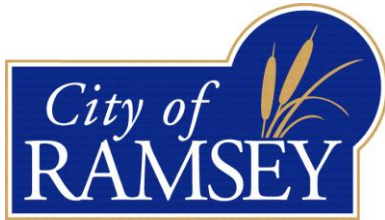
- Must be at least five (5) feet from side property line.
- Driveway material must be concrete or bituminous (asphalt) for properties zoned R-1 Musa. Driveway material may consist of prepared gravel, con bit, concrete, and/or bituminous (asphalt) for properties zoned R-1 Rural Developing, Rural Reserve and Rural Preserve.

Docks:

- Width shall not exceed eight (8) feet and length shall not be greater than that necessary to achieve its intended use (see MN DNR handout “Docks and Access in Public Waters”), including reaching navigable water (generally considered to be a depth of 4 feet). Requires a permit from the Army Corps of Engineers (permit and info can be accessed at the following website:
www.usace.army.mil/cw/cecwo/reg/eng4345a.pdf)

Additional Off-Street Parking:

- Additional items at Subject Property require verification by Minnesota Department of Motor Vehicles registration
- Additional items require demonstration of undue hardship preventing construction of additional accessory structures to store items indoors.



ZONING PERMIT APPLICATION
 Planning Division
 7550 Sunwood Dr NW
 Ramsey, MN 55303
 (763) 427-1410

Revised: _____

Address: _____

Property Owner

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: () _____ Alternate Phone: () _____
 Lot Size: _____ acres

If applicable

Contractor: _____ Phone: _____
 Address: _____ City: _____ State: _____ Zip: _____

PLEASE COMPLETE ALL APPLICABLE SECTIONS

Fences

Materials:	Type:	Location and Height:
Wood <input type="checkbox"/>	Privacy <input type="checkbox"/>	Front _____ Height: _____
Chain-Link <input type="checkbox"/>	Pool Enclosure <input type="checkbox"/>	Side _____ Height: _____
Vinyl <input type="checkbox"/>	Kennel <input type="checkbox"/>	Side _____ Height: _____
Wrought Iron <input type="checkbox"/>	Decorative <input type="checkbox"/>	Rear _____ Height: _____
Other _____	Other _____	

Accessory Buildings (120 square feet or less) Agricultural Buildings (as defined in MN Statute 16B.60 Subd. 5)

Size:	Exterior Finish:	Location & Setbacks:
Length _____	_____	Front _____
Width _____	_____	Side _____
Height _____	_____	Rear _____
		Side Corner: _____

Are there any existing accessory buildings (attached or detached) on the property (y/n)? _____
 If yes, how many? _____ Total square footage of existing accessory buildings? _____

Docks

Size: Length _____ Width _____ # of Dock Sections _____

Is a stairway being installed to access dock (y/n)? _____ If so, how wide _____, will it be above grade or built in-ground? _____ An Army Corps of Engineers permit is required for the dock. Please attach a copy of that permit with this application.

Continued on Back

Swimming Pools and Spas (not exceeding 5,000 gallons)

Size:	Type of Enclosure:	Location & Setbacks:
Surface Area _____	Deck/gated entrance <input type="checkbox"/>	Front _____
Depth _____	Fence (around pool) <input type="checkbox"/>	Side _____
Wall Height _____	Fence (around yard) <input type="checkbox"/>	Side _____
	Gated/removable ladder <input type="checkbox"/>	Rear _____
Is there an existing fence (y/n)? _____ If yes, what type/height? _____		

Driveways (excluding those that are in conjunction with work requiring a building permit)

New Driveway <input type="checkbox"/>	Materials:	Concrete <input type="checkbox"/>
Driveway Replace <input type="checkbox"/>		Bituminous Pavement <input type="checkbox"/>
Driveway Extension <input type="checkbox"/>		Prepared Gravel <input type="checkbox"/>
		Con Bit <input type="checkbox"/>
Width: _____	Setback: Side _____	Other _____

Off Street Parking

Number of Additional Items: _____
Justification: _____

<i>Must provide proof of residence on Subject Property to qualify for additional items. Attach additional sheets as necessary.</i>

Applicant must submit a site plan drawing that includes the location of existing home and accessory structures, property lines, well and septic locations (if applicable), and proposed location of fence/accessory structure/swimming pool/agricultural building/driveway. The City reserves the right to require a survey by a registered land surveyor per City Code.

I HEREBY APPLY FOR A ZONING PERMIT AND I ACKNOWLEDGE THAT THE INFORMATION ABOVE IS COMPLETE AND ACCURATE; THAT THE WORK WILL BE IN ACCORDANCE WITH THE ORDINANCES AND CODES OF THE CITY; THAT I UNDERSTAND WORK IS NOT TO START WITHOUT AN APPROVED ZONING PERMIT; AND THAT THE WORK WILL BE IN ACCORDANCE WITH THE APPROVED PLAN.

Applicant's Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

Permit Fee:	Paid: By: Cash / Check
Zoning District	Lot Size:

Conditions: _____

Planning: _____ Date: _____

Engineering: _____ Date: _____

Police: _____ Date: _____