

# Go Green with eBill

Save a trip to the mailbox by taking advantage of this paperless billing option. Instead of receiving a paper bill, sign up to receive your utility bill electronically via email. The bill date, due date, and other information you are accustomed to seeing on your bill remain the same. Save time. Avoid mailing delays. Plus, save trees, energy, and resources.

# Simplify with E-Z Pay

The city of Ramsey makes it easy for you to pay your quarterly utility bill. With E-Z Pay, your payment will be directly debited from your checking or savings account on the payment due date. No checks to write, stamps to buy, or late payments. It's fast and free!

Sign up today by completing the form below. For more information visit [www.ci.ramsey.mn.us/departments/finance/ub](http://www.ci.ramsey.mn.us/departments/finance/ub)

**SIGN ME UP FOR:**     E-Z Pay     eBill (See Instructions Below)

**SECTION 1 Complete This Section if signing up for eBill and/or E-Z Pay.**

First Name/Last Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Property Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**SECTION 2 Complete ONLY if signing up for E-Z Pay**

Name of Banking Institution: \_\_\_\_\_ Account Type:  Checking     Savings

----- PLEASE ATTACHED A VOIDED CHECK OR SAVINGS ACCOUNT DEPOSIT SLIP -----

Signature: \_\_\_\_\_ Date: \_\_\_\_\_


**E-Z PAY ACKNOWLEDGEMENT** My above signature indicates that I hereby authorize the City of Ramsey to make debit entries from my bank account for the payment of my city utility bill. I understand that this authority will remain fully effective until the City of Ramsey receives written notification of its termination from me or my authorized agent, and is provided a reasonable opportunity to act upon this notice. I have the right to stop payment within seven (7) days of my billing due date but I must notify the City of Ramsey Utility Billing Department of this stop payment request. I also understand that the City of Ramsey reserves the right to terminate this payment plan or my participation in it. A \$35 NSF fee will apply for items returned for nonpayment.

**Return completed form to:**

Mail: City of Ramsey P.O. Box 251100, St. Paul, MN 55125  
Email: [CityofRamsey@opus21ms.com](mailto:CityofRamsey@opus21ms.com) (If signing up for eBill ONLY)  
Fax: 888-905-0440 (If signing up for eBill ONLY)

If you encounter any problems, please contact the Utility Billing Center at: (763) 576-4343.

**Alternative Payment Options**

-  [www.cityoframsey.revtrak.net](http://www.cityoframsey.revtrak.net)
- Online, phone, or in-person credit card
- U.S. Mail
- Drop Box

## IMPORTANT eBILL INSTRUCTIONS

A confirmation email will be sent from our billing provider [update@opus21ms.com](mailto:update@opus21ms.com). You are required to confirm eBill setup by responding to this email before the service will be active on your account. Please add this e-mail to your "accepted" list to prevent it from getting caught in filters.